Henderson Songfest, Inc.

Dba as Sandy Lee Songfest

Grant Application

2023

**Henderson Songfest, Inc. Grant Project—2023**

After a review of applications, Henderson Songfest, Inc. will award grant(s) from the proceeds of the 2023 Sandy Lee Watkins Songfest. The grant(s) will be awarded for program(s) that impact(s) the residents of Henderson County, Kentucky. The final amount of the grant(s) will not be determined until after the 2023 Songfest. Grants pertaining to the arts and arts education, education, and veterans will be given preference. However, other non-profits will be considered according to funds available***. Incomplete grant applications will not be considered.***

The applicant(s) will submit the grant application by **APRIL 1,** **2023** and agree to an interview, if requested. The grantee(s) will be notified by **APRIL 30, 2023**. If your organization is selected to receive funds from SLW Songfest**, members of your organization will be expected to help with aspects of the Songfest to be determined. For example, your organization may be expected to promote ticket sales or provide volunteers to staff venues or related events. *(Failure to comply may result in a reduction of the amount awarded)***

The grantee(s) should:

* Be a non-profit organization primarily serving residents of Henderson County, Kentucky
* Have a commitment to long-range planning and financial accountability
* Have a sound plan for your project or program
* Benefit residents of Henderson County

Projects not eligible:

* A proposal to reduce or retire debt
* Political campaigns
* Travel expenses for groups such as bands or sports teams
* Event sponsorships, annual appeals and membership contributions
* Organizations outside Henderson

\*In the event the Songfest is cancelled, grants may not be awarded.

Please submit your application to:

Sandy Lee Songfest Grant Program

PO Box 651

Henderson, Kentucky 42419-0651

**Henderson Songfest, Inc.**

**Dba Sandy Lee Watkins Songwriters Festival**

**Grant Application—2023**

**Date:**

**Organization:**

**Mailing Address:**

**Telephone:**

**Email:**

**Contact Person & Title:**

**Name & Contact Information for President/CEO of the organization (if different from applicant):**

**Amount Requested:**

**Total Amount required to complete this project**

**I. Briefly summarize below the purpose for which funds will be used, including services provided and those who will be served by the proposed project:**

**II. Funding Considerations:**

**If this grant does not fully fund the project, through what other sources will you raise the balance of the funding for this project?**

**When will the project begin?**

**When will it be completed?**

**III. Project Detail**

**Describe the areas of need which will be addressed by this project:**

**Who will directly benefit from this project?**

**List the specific, measurable objectives of this project:**

**How will use of funds be monitored (grant use accountability)?**

**Is this a new project, an expansion of an existing service, continuation of existing program or replacement of another funding source?**

**Please attach the following:**

**\_\_\_IRS Exemption Determination Letter**

**\_\_\_Detailed annual budget; including project budget**

**\_\_\_End of year financial report or most recent audit**

**\_\_\_Current Federal 990 (if applicable)**

**\_\_\_Current list of Board members**

**\_\_\_Project Budget**

**\_\_\_Brochures and/or presentation materials to support the request**