

Henderson Songfest, Inc.

Dbas Sandy Lee Songfest

Grant Application

2018

Henderson Songfest, Inc. Grant Project—2018

After a review of applications, Henderson Songfest, Inc. will award grant(s) from the proceeds of the 2018 Sandy Lee Watkins Songfest. The grant(s) will be awarded for program(s) that impact(s) the residents of Henderson County, Kentucky. The final amount of the grant(s) will not be determined until after the 2018 Songfest. Grants pertaining to the arts and arts education, education, and veterans will be given preference. However, other non-profits will be considered according to funds available. **Incomplete grant applications will not be considered.**

The applicant(s) will submit the grant application by **November 15, 2017** and agree to an interview, if requested. The grantee(s) will be notified by **December 1, 2017**. If your organization is selected to receive funds from SLW Songfest, **members of your organization will be expected to help with aspects of the Songfest to be determined. For example, your organization may be expected to promote ticket sales or provide volunteers to staff venues or related events. (Failure to comply may result in a reduction of the amount awarded)**

The grantee(s) should:

- Be a non-profit organization primarily serving residents of Henderson County, Kentucky
- Have a commitment to long-range planning and financial accountability
- Have a sound plan for your project or program
- Benefit residents of Henderson County

Projects not eligible:

- A proposal to reduce or retire debt
- Political campaigns
- Travel expenses for groups such as bands or sports teams
- Event sponsorships, annual appeals and membership contributions
- Organizations outside Henderson

Please submit your application to:

Sandy Lee Songfest Grant Program
PO Box 651
Henderson, Kentucky 42419-0651

**Henderson Songfest, Inc.
Dba Sandy Lee Watkins Songwriters Festival
Grant Application—2018**

Date:

Organization:

Mailing Address:

Telephone:

Contact Person & Title:

Name & Contact Information for President/CEO of the organization (if different from applicant):

Amount Requested:

Total Amount required to complete this project

I. Briefly summarize below the purpose for which funds will be used, including services provided and those who will be served by the proposed project:

II. Funding Considerations:

If this grant does not fully fund the project, through what other sources will you raise the balance of the funding for this project?

When will the project begin?

When will it be completed?

III. Project Detail

Describe the areas of need which will be addressed by this project:

Who will directly benefit from this project?

List the specific, measurable objectives of this project:

How will use of funds be monitored (grant use accountability)?

Is this a new project, an expansion of an existing service, continuation of existing program or replacement of another funding source?

Please attach the following:

- IRS Exemption Determination Letter**
- Detailed annual budget; including project budget**
- End of year financial report or most recent audit**
- Current Federal 990 (if applicable)**
- Current list of Board members**
- Project Budget**
- Brochures and/or presentation materials to support the request**